

**Town of Manchester, Connecticut
Human Resources Department**

April 16, 2015

TO: Town of Manchester Employees
FROM: Tricia M. Catania, Human Resources Specialist
RE: Social Security Education Seminar

The Human Resources Department will be hosting an educational seminar with Rob Rodriguez, Public Affairs Specialist from Social Security Administration on Thursday, April 30, 2015 at 2:00 p.m.

The seminar is most appropriate for employees age 50 and over who are considering retiring within the next ten years. The seminar will focus on Social Security benefits and options as one approaches retirement.

Date: Thursday, April 30, 2015
Time: 2:00 p.m. – 3:00 p.m.
Location: Emergency Operations Center – 2nd Floor Training Room

If you would like to attend, please register by calling the Human Resources Department at 647-3126 by April 29, 2015. Please check with your supervisor to ensure coverage in your department.